



Strengthening Canada's Communities / Des communautés plus fortes au Canada

**Membership Committee Meeting Minutes
Tuesday, October 21, 2008**

Present: Ryan Gibson, Matthew Daw, Lori Heath, Darryl Exelby
Regrets: Natasha Jackson (ressource), Jody Bauche, Louise Donaldson, Peter Frampton, Elspeth McKay, Omer Chouinard, Christine Spinder,
Staff: Bianca Mathieu, Nathan Hunter
Resigned: George Parsons

1. Welcome/Introductions

Based on current medical conditions regarding his wife and their extended stay in Ottawa, George Parson has decided to resign from the membership committee.

2. Review/Adopt Agenda (motion)

Ryan moved, Matthew seconded and the committee unanimously adopted the agenda.

3. Review/ Adopt Minutes

Matthew moved, Lori seconded and the committee unanimously adopted the minutes of September 16, 2008

4. In-person meeting update

Brad proposed that a small working group should meet in-person in Ottawa the first week of January 2009 and have Matthew join the call. We will work on the 10th anniversary and present a framework to the Board during their in-person meeting (January 9-10-11). The membership committee needs to discuss how they will be involved in the National conference. We need to prepare things in advance and have everything approved by the board. The 10 year anniversary will be the membership committee's identity.

Next steps: Draft framework and budget.

Send to Matthew any suggestions and ideas for the 10 year anniversary. He will forward the ideas to Bianca and Brad by November 15.

Bianca and Brad will start a draft framework and budget on November 27.

5. 2009 Conference

We would like to present workshops and are hoping to meet a couple of days prior in order to get a strategic direction.

The 2009 conference will be held at the University of Winnipeg from June 3 to 6, 2009.

6. National Membership update – staff rep: Bianca

294 Individual members; 232 Organizational members; 126 Associates

Total: 653

7. Internal membership survey

The internal survey is intended to highlight what we would like to see as outcomes from the membership committee. What are our values and priorities as an individual and as a CCEDNet member? Bianca compiled the results and presented it to the committee.

Comments: It was helpful. We need to present this summary to the board. It is a really good distant. Some points repeat and could be condensed. We are members too.

Next steps: Committee members are invited to add their comments by Oct.30 in a different color font. Please forward your comments to Bianca.

8. Revised member renewal process

Bianca proposed a revised renewal process and renewal fees. Multi year membership works really well for other years.

Next steps: Committee members are invited to add their comments by Oct.27 in a different color font. Please forward your comments to Bianca.

9. 10 year anniversary of CCEDNet celebration of accomplishments

Bianca, Brad and Matthew will take the lead on this until the end of November. We don't know what we are agreeing to yet and we need more direction.

Next steps: send ideas to Matthew

Ideas: give back to our members. Recognize the members who have been there since the beginning.

10. Other Business: Recruiting new members

There needs to be an exit process. Bianca and Nathan will send a thank you card to George on behalf of the MC.

To recruit new members, we need to look at our diversity matrix. Nathan will update the matrix and Bianca will forward the matrix with the next agenda.

End of meeting: 11:44

Next Meeting: November 18th, 2008, December 16, 2008, January 20, 2009