



Strengthening Canada's Communities / Des communautés plus fortes au Canada

**Emerging Leaders Core Committee Meeting
Thursday, August 30, 2009**



4:00-5:00pm BC
5:00-6:00pm Alberta
6:00-7:00pm Saskatchewan & Manitoba
7:00-8:00pm Ontario & Quebec
8:00-9:00pm Atlantic



Present: Stacia (co-chair), Ryan (co-chair), Naomi, Sarah, Maggie, Jeffrey, Matthew (new *CreateAction* Coordinator)

Regrets: Vivian, Nicole, Marella, Kate, Raimi, Émanuèle, Karim, Jennifer

ACTION ITEMS:

Ryan: will send out the list of rotating chairs.

Naomi: will send a project outline for the EL/CA joint project to Matthew.

Stacia: will develop a list of bios for the EL participants in the Buddy System to be circulated to the new CA interns

Matthew: - will review and circulate Naomi's project outline.

- will circulate an update on the details of the first EL/CA conference (tentatively Aug 20th)

- will draft and circulate a brief orientation on *CreateAction*

MINUTES:

1. *Approval of agenda and check-in*

2. *Roundtable*

- Sarah was involved in the selection committee for *CreateAction* (CA)
- Folks are excited about the buddy system between EL and CA
- Stacia and Ryan have been talking with Naomi and Raimi to help with their transition as new co-chairs
- Federal government will be releasing briefs on climate change soon, on which Ryan worked

3. *New protocol for monthly teleconference calls*

- Ryan had sent an email to everyone regarding his proposal to have a rotating chair and secretary for each meeting prior to this meeting. The chair would be responsible for developing the agenda, circulating it to EL members, finding someone to lead a learning exercise, and hosting the conference call. The chair will also be responsible for taking the minutes at the previous meeting.

Context: It was hard to find interest for the co-chair positions as few people are available to take minutes or chair meetings all the time

Background for learning activities: 5-10 minute informal presentation that would allow new ideas and information to flow from the EL membership

Ryan will circulate the list of volunteers chairing upcoming EL meetings

4. *Create Action Update*

- Curriculum Working Group update (Stacia): this group was to be convened to help develop the curriculum that will be used by the EL/CA buddy teams to deliver CED 101 workshops. Due to a short timeframe and the difficulty in convening this group Kezia has adapted the Practitioner and Sector Strengthening Committee's CED 101 presentation for the peer learning project. Naomi has been working on a project outline for the EL/CA joint project that she will send to Matthew to review and circulate. Stacia will develop a list of bios for the EL participants in the Buddy System, pulling from what's available on the EL blog, and making appropriate updates. These bios will be shared with the new CA interns.
- The selected host organizations are currently in the process of hiring interns. Some interns will be starting later than the anticipated start date of August 3rd/4th and so the intern orientation call will be moved back. This means that the EL/CA peer call will be moved back as well from August 13th, likely to August 20th. Matthew will send out a confirmation on this once he has heard from the host organizations as to when interns will begin their placements.
- EL members on the call also expressed interest in receiving a brief orientation on *CreateAction*, which Matthew will draft and circulate.

5. *Review of action items & Check-out*